JOB DESCRIPTION

POSITION: Timer

LOCATION: Horse Racing New Brunswick

STATUS: Event Based – Hourly

DATE TO OFFER: March 01, 2009

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GENERAL RESPONSIBILITIES:

- Record official times at designated distance markers.
- Transcribe results through appropriate computer terminal for public viewing on tote board.
- Communicate with MPHRC Judges and Officials and staff.

ESSENTIAL SKILLS:

- Manage multiple tasks and programs.
- Computer literate, including Microsoft Word, Microsoft Excel, Internet and Email.
- Able to communicate effectively: both written and verbally.
    - Communicate and work with staff with attention to detail and immediate follow up.
- Understanding of horse racing, various industry branches and programs offered.

NOTE:
The following programs/events/projects identify the main responsibilities of the said employee. The identified staff person is responsible to lead the program/event/project to its predetermined goals.

As work at Horse Racing New Brunswick is primarily team based, individuals constantly support one another in all programs/events/projects beyond the employee's main area of responsibility.

MAIN RESPONSIBILITIES:

- Timing of races during Live racing events;
- Observe signals for official start and activates stopwatch to time race.
- Observe leading horse crossing markers denoting fractional parts and finish line of race to note and record time elapsed.
- Compare recorded results with those obtained by automatic electronic timer and reports difference to racing officials.
- References recorded results with those produced by Photo Finish electronic timer;
- Responsible for recording the time elapsed between the start and finish of each race and time shall be recorded from the instant that the first horse leaves the point from which the distance is measured until the first horse reaches the finish line.
- Perform other duties as required.